

SUMMARY AND COURTESY TRANSLATION OF THE ENAC GUIDELINES PUBLISHED ON MAY 18th, 2020

1.Scope of the Guidelines

The actions listed in these Guidelines refer, with regard to their implementation, to the areas and the services directly within the scope of the Airport Managers.

The areas in sub-concession or directly within the scope of third parties, both private and public, shall be treated along the lines of the existing specific coordination procedures.

The Guidelines list indications for carriers and handlers, for what is applicable in coordination with any international regulations on the same subject.

2. Prevention of the spread of the COVID-19 virus

SANITARY CONTROL POINTS

FLOW MANAGEMENT

USE OF PPEs

ENVIRONMENTAL SUSTAINABILITY

INDICATIONS FOR PASSENGERS AND CREWS

<https://www.easa.europa.eu/document-library/general-publications/guidance-management-crew-members> of March 26th and the revisions thereof.

SANIFICATION OF AREAS AND SURFACES

AIR PURIFICATION WITHIN THE TERMINAL AND IN OTHER MEETING POINTS

AIRCRAFT

Aboard the aircraft the carriers shall identify the best distancing modalities amongst the passengers compatible with the cabin configuration, taking into account the effective risk factors, the practical need of mitigation measures under different circumstances such as , for example families travelling together for whom interpersonal distancing is not required and the low load factors foreseen in the initial weeks after the restart.

During boarding the carriers shall guarantee the best possible distancing between passengers and cabin crews with queueing and orderly flows, also during any airside transfers by bus the use of which shall, wherever possible, be limited.

Airline staff and handlers, both within the terminal and on board the aircraft, as well as on the ground and during the flight, shall wear adequate PPEs and have available a supply of PPEs for the passengers who do not have them.

For any other recommendation please refer to : <https://ad.easa.europa.eu/ad/2020-02R4> published on April 7th and the revisions thereof.

3. Protection within the terminal of the passengers' flow and of the airport staff

ORGANIZATIONAL MEASURES

SMART TECHNOLOGIES

SECURITY CONTROLS

GROUND HANDLING OPERATIONS

<https://www.iata.org/contentassets/094560b4bd9844fda520e9058a0f8e2e/quick-reference-guide-ground-handling-covid.pdf>

4. Revision of airside operations

STANDS' USE AND MANOUEVRING AREAS

GROUND EQUIPMENT ROUTINGS

ISOLATED STANDS

SANITATION AREAS FOR GROUND EQUIPMENT

CHECKPOINTS

5. Cargo

<https://www.iata.org/contentassets/094560b4bd9844fda520e9058a0fbe2e/quick-reference-guide-ground-handling-covid.pdf>

SANITARY CONTROL POINTS
SANIFICATION
PRE-ACCEPTANCE AREAS
PRE-BOARDING AREAS
DEDICATED CARGO STANDS

6. Building Sites

SANITARY CONTROL POINTS
PROCEDURES
SANIFICATION AND CLEANING

7. Communication

COORDINATION WITH THE AIRLINES

The carriers shall provide to the passengers, upon the ticket purchase, information concerning the flight, the rules mandated by the current sanitary emergency and , in particular, the limitations that apply for the passengers showing symptoms compatible with COVID-19 before their arrival at the airport.

The Airport manager and the carriers are requested to act in coordination in order to provide unambiguous information as to the proper behaviour upon departure and arrival.

CAMPAIGNS IN SUPPORT OF STAFF AND STAKEHOLDERS
CAMPAIGNS IN SUPPORT OF PASSENGERS

8. Crisis Management models and tools

PRE-SCREENING

AIRLINES' PLANS

Following the test periods to be activated in the initial weeks after the restart, the carriers , with a view to improving the safety and comfort of both passengers and staff , may propose ad hoc plans with revisions of the measures and procedures.

DYNAMYC SIMULATIONS FOR THE IDENTIFICATION OF POSSIBLE BOTTLENECKS

STAFF TRAINING

INFRASTRUCTURES' CERTIFICATIONS

CHANGE MANAGEMENT

COVID ACTION GROUP